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**APPROVED MINUTES
COMMISSION REGULAR MEETING JUNE 9, 2015**

The Port of Seattle Commission met in a regular meeting Tuesday, June 9, 2015, at Port of Seattle Headquarters, Commission Chambers, 2711 Alaskan Way, Seattle, Washington. Commissioners Albro, Bowman, Bryant, and Creighton were present. Commissioner Gregoire was absent.

1. CALL TO ORDER

The meeting was called to order at 12:01 p.m. by Commission Co-President Stephanie Bowman.

2. EXECUTIVE SESSION pursuant to RCW 42.30.110

The public meeting was immediately recessed to an executive session estimated to last 60 minutes to discuss two matters relating to litigation and legal risk and two matters related to litigation, legal risk, and performance on a publicly bid contract. Following the executive session, which lasted approximately 40 minutes, the public meeting reconvened at 1:01 p.m. Commissioner Bowman led the flag salute.

A recording of this part of the meeting has been made available online.

ANNOUNCEMENT

Ted Fick, Chief Executive Officer, reported on environmental recognition of Shilshole Bay Marina by Puget Soundkeepers and on the Port's improved safety statistics.

A recording of this part of the meeting has been made available online.

Without objection, the Commission advanced to consideration of –

5. PUBLIC TESTIMONY

Public comment was received from the following individual(s):

- Mark Hennon, Seattle, regarding pollution, coal trains, and Royal Dutch Shell Oil Company.
- In lieu of verbal testimony, Paul Kajanoff, President, Shuttle Express, submitted written material, which is attached as minutes [Exhibit A](#) and is available for public review.

Additional testimony on items not on the agenda was postponed to be taken up later in the meeting.

A recording of this part of the meeting has been made available online.

Following consideration of public testimony, the Commission returned to consideration of –

4. UNANIMOUS CONSENT CALENDAR

[Clerk's Note: Items on the Unanimous Consent Calendar are considered routine and are not individually discussed. Port Commissioners receive the request documents prior to the meeting and may remove items from the Consent Calendar for separate discussion and vote in accordance with Commission bylaws.]

Upon request, agenda item 4f was removed from the Unanimous Consent Calendar for separate discussion and vote.

- 4a. Approval of the minutes of the special meeting of April 8, 2014.**
- 4b. Approval of the [Claims and Obligations](#) for the period May 1-May 31, 2015, in the amount of \$159,740,129.07 including accounts payable check nos. 904161-904699 in the amount of \$151,718,273.26 and payroll check nos. P-179760-179966 in the amount of \$8,021,855.81 for a fund total of \$159,740,129.07.**
- 4c. Authorization for the Chief Executive Officer to execute a contract for security guard services to be performed at Terminal 91 with an annual estimated value ranging from \$500,000 – \$700,000. The contract will be competitively bid with an initial term of one year and four additional one-year options to renew. The maximum contract term will be five years.**

Request document(s) included a Commission agenda [memorandum](#).

- 4d. Authorization for the Chief Executive Officer to execute a third amendment to the lease and easement between Westway Feed Products Inc. and the Port of Seattle, exercising a ten-year extension option; and execute contracts, perform design, prepare necessary permit submittals, and prepare construction bid documents to rehabilitate the Terminal 18 South Gate Rail Spur for an amount of \$151,000, bringing the total authorized amount to \$190,000. The estimated total project cost is \$1,000,000. (CIP #C800721).**

Request document(s) included a Commission agenda [memorandum](#), lease [amendment](#), [easement](#), and presentation slides.

- 4e. Authorization for the Chief Executive Officer to execute a new collective bargaining agreement between the Port of Seattle and the International Association of Machinists and Aerospace Workers, Local 289, covering the period from July 1, 2013, through June 30, 2017, and affecting 31 positions, including Auto Machinist employees.**

Request document(s) included a Commission agenda [memorandum](#) and collective bargaining [agreement](#).

As noted above, agenda item 4f was temporarily postponed.

- 4g. Authorization for the Chief Executive Officer to execute up to three professional services indefinite delivery, indefinite quantity contracts for architectural design services totaling no more than \$3,500,000 with a three-year contract ordering period. No funding is associated with this authorization.**

Request document(s) included a Commission agenda [memorandum](#).

- 4h. Authorization for the Chief Executive Officer to authorize (1) the preparation of design and construction documents to update the Airport parking garage emergency phone system, and (2) use of Port crews to construct the project. (CIP #C800648).**

Request document(s) included a Commission agenda [memorandum](#) and presentation [slides](#).

- 4i. Authorization for the Chief Executive Officer to amend the lease with ATZ Inc. for the operation of the Doug Fox Parking Lot located north of South 170th Street and east of the Northern Airport Expressway to extend the term nine months, defer increases in the concession fee and Minimum Annual Guarantee, and provide other modest relief for operational impacts and delays caused by construction of the Doug Fox Parking Lot Service Upgrades Project.**

Request document(s) included a Commission agenda [memorandum](#) and [amendment](#) to the lease and concession agreement.

The motion for approval of consent items 4a, 4b, 4c, 4d, 4e, 4g, 4h, and 4i carried by the following vote:

In favor: Albro, Bowman, Bryant, Creighton (4)

Absent for the vote: Gregoire

Agenda item 4f was removed from the Consent Agenda as noted above.

A recording of this part of the meeting has been made available online.

Without objection, the Commission advanced to consideration of –

ITEMS REMOVED FROM CONSENT

- 4f. Authorization for Chief Executive Officer to (1) execute the Great Northern Corridor Coalition Phase II Memorandum of Understanding between the Montana Department of Transportation and the Port of Seattle and (2) provide \$10,000 for a portion of the local match of a \$419,200 federal grant awarded to the Port of Northern Montana to complete the Great Northern Corridor Multistate Planning and Development Study Phase II, for a total budget of \$546,000.**

Request document(s) included a Commission agenda [memorandum](#), [memorandum of understanding](#), and [letters](#) to the U.S. Department of Transportation.

Presenter(s): Geri Poor, Manager, Regional Transportation, Public Affairs.

It was explained that the Great Northern rail corridor is BNSF Railway Company's corridor through Washington, Idaho, Montana, North Dakota, Minnesota, Wisconsin, and Illinois. The purpose of the funding is to contribute toward planning efforts to improve intermodal freight movement across the northern tier of states and to leverage Port funding to obtain federal matching funds.

The motion for approval of agenda item 4f carried by the following vote:

In favor: Albro, Bowman, Bryant, Creighton (4)

Absent for the vote: Gregoire

A recording of this part of the meeting has been made available online.

6. DIVISION, CORPORATE, AND COMMISSION ACTION ITEMS

- 6a. First Reading of Resolution No. 3709: A Resolution of the Port Commission of the Port of Seattle authorizing the issuance and sale of intermediate lien revenue and refunding bonds in one or more series in the aggregate principal amount of not to exceed \$675,000,000, for the purpose of financing or refinancing capital improvements to aviation facilities and for the purpose of refunding certain outstanding revenue bonds of the Port; setting forth certain bond terms and covenants; and delegating authority to approve final terms and conditions and the sale of the bonds.**

Request document(s) included a Commission agenda [memorandum](#), draft [resolution](#), and bond project [listing](#).

Presenter(s): Elizabeth Morrison, Director, Corporate Finance, Finance & Budget.

The terms of the bond issuance and refunding were summarized. The bonds are expected to be sold by the end of 2015.

The motion for First Reading of Resolution No. 3709 (agenda item 6a) carried by the following vote:

In favor: Albro, Bowman, Bryant, Creighton (4)

Absent for the vote: Gregoire

A recording of this part of the meeting has been made available online.

7. STAFF BRIEFINGS

- 7a. Report on Port Property Insurance Renewal for the Policy Year beginning on July 1, 2015.**

Presentation document(s) included a Commission agenda [memorandum](#) and presentation [slides](#).

Without objection, a written report was accepted in lieu of a verbal presentation on the details of the annual Port property insurance renewal.

A recording of this part of the meeting has been made available online.

Without objection, the Commission advanced to consideration of –

7c. 2015 First Quarter Capital Improvement Projects Report.

Presentation document(s) included a Commission agenda [memorandum](#), [report](#), and presentation [slides](#).

Presenter(s): Ralph Graves, Managing Director, Capital Development.

The Commission received a presentation on the status of capital projects for the first quarter of 2015, including variances to schedule and budget.

A recording of this part of the meeting has been made available online.

Following consideration of agenda item 7c, the Commission returned to consideration of –

7b. Legislative Update for June 9, 2015.

Presenter(s): Clare Gallagher, Government Relations Manager, Public Affairs.

The presentation to the Commission summarized areas of Port policy interest being monitored or advocated for at federal, state, and local levels.

A recording of this part of the meeting has been made available online.

7d. 2016 Maritime Business Plan Discussion.

Presentation document(s) included a Commission agenda [memorandum](#), business [plan](#), and presentation [slides](#).

Presenter(s): Linda Styrk, Managing Director, Maritime Division.

The Commission received a presentation on the Maritime Division's business plan in 2016. Commissioners requested information from King County regarding land-use trends for industrial property. Clarification was requested on market rates for moorage of recreational boats and industry trends for requiring cold storage services. Commission direction included urging a focus on the fishing industry within the Maritime Division's lines of business.

A recording of this part of the meeting has been made available online.

9. ADJOURNMENT

During the presentation on the Maritime Division 2016 business plan, members of the audience became increasingly disruptive despite calls for order. To preserve public order, the Commission adjourned at 2:02 p.m.

Tom Albro
Secretary

Minutes approved: December 8, 2015.